



## Empire Quilters Board Meeting Minutes May 8, 2010

---

Attended: Paula Kenney, Alice Brody, Lauren Dieterich, Anna Krassy, Jennifer Bigelow, Mary Butler, Anna Foss, Lisa Kehrle, Veronique Milliez, Janet Randolph, Rita Reid, Naomi Shelnut, Kitty Squire, Mindy Wexler-Marks

President Paula Kenney called the meeting to order at 11:05 a.m.

1. Minutes of April meeting were reviewed. Jennifer B. asked about how the gift/donation card will work. Though a number of questions or suggestions were posed by others, the discussion was tabled since Renee Fields (who is managing this project) was not there.
  - *Alice Brody moved to accept the minutes as presented; Rita Reid seconded the motion. Motion passed by the Board*
2. The specific wording for the Bylaws changes proposed in April was presented by Jennifer Bigelow, and there were no questions.
  - *Kitty Squire moved to accept the Bylaws changes as presented; Lauren Dieterich seconded the motion. Motion passed by the Board.*
  - Jennifer agreed to present the changes to the membership during the business meeting for vote.
3. Paula reviewed with the Board remarks from recent discussions with FIT about the use of the space. Specifically we (Empire Quilters) are instructed to not move furniture and to not put anything on the catering equipment.
4. Jennifer and Paula reviewed with the Board the need to reconfigure the furniture in the space to accommodate more members attending. Specifically, the location for the Library will be moved (with agreement of the Library Committee) either to the lounge area or to the hallway just past the vendor. More seats will be made available in the main room.
  - Kitty Squire said that Empire Quilters once had a limit on the number of members, and asked whether we'd consider doing that again. The consensus was not to limit membership.
  - It was recommended that we remind the membership about keeping clear walkways to ensure fire safety; also recommended pointing out where the fire exits are.
5. The Treasurer's report for April 2010 was presented. Jennifer asked for explanation of the 'membership deferred' item. Treasurer Anna Krassy explained that this represents dues payments already received for membership in the next fiscal year. A foot note will be added to explain this. The Board discussed whether to keep the new mailing fee in the membership dues line on the balance sheet, and it was agreed to keep it all together.
  - *Jennifer moved to accept the Treasurer's report, with footnote added; Alice seconded the motion. Motion passed by the Board.*
6. Lisa Kehrle presented the 2011 Show budget. She indicated that no changes have been requested by anyone since she sent it for review. Lisa agreed to present it to the membership for vote of approval at the business meeting.

*continued...*

7. Lisa Kehrle reviewed highlights of the Show Committee meeting held earlier that week: Categories are agreed; one must be a member by Oct 15, 2010 to qualify to submit a quilt to the show; Fees for vendors were proposed and approved at that meeting; Judges are Pat Yamin and Sandra Dorrbecker; judging method will be on 'elimination basis,' not points. For specifics about that meeting Board members were instructed to refer to the minutes of that meeting.
8. Paula presented request from Cindy Russell for members to be more active in providing information for the Guild's website, specifically regarding news about members (e.g. being accepted to a show; winning an award; being featured in a magazine, etc.). She agreed to speak to the members about this at the business meeting.
9. Mary Butler will speak with the membership about the Innovative Beads and Fiber Arts Expo (May 21–23).
10. Kitty Squire requested to speak to membership about the following:
  - Requesting members to make donations for the monthly fundraising prizes (Kitty and Paula are co-chairing this activity until another Chair-person is identified)
  - Remind members that Guild memorabilia is available to purchase
  - Remind members about the December 2010 auction, and ask them to start thinking about what they could donate for the auction
  - Remind members about the suggestion box and review what suggestions have already been received
  - Remind members about needing to be active member by Oct 15, 2010 to enter a quilt in the show
11. Anna Foss spoke about the door prizes that she saw at the recent Staten Island quilt show, and which she suggested Empire Quilters might try. The prizes were donated, handmade items (like small pillows). She thinks these could be good for the 'fish bowl' raffle, and offered to work with someone to work with members to get some items. She suggested that there could be a focus group for this.
12. Jennifer asked if the newsletter advertising rates will be increased in 2010-2011 fiscal year. Printing costs are going down as more members get the newsletter by e-mail or from the web. So it was suggested that the rates remain the same.
  - *Kitty Squire moved to keep the rates the same as we have for the current year; Mary Butler seconded the motion. Motion passed by vote of the Board.*
13. Paula reported that Renee Fields requested approval to spend \$100 to print donation acknowledgement cards for the new donation program she is managing. Paula will ask Renee to describe to the Board at the next meeting how the program will work.
  - *Jennifer Bigelow moved to authorize Renee Fields to spend up to \$100 on the cards; Alice Brody seconded the motion. Motion passed by vote of the Board.*
14. Regarding the donations program, Anna Krassy suggested that it would be good to put an acknowledgement and thanks from the Guild in the newsletter when donations are made to the Guild. Kitty expressed concern that if we cite specific donors, we might miss someone, and cause bad feelings. She recommended acknowledging when a donation(s) is received. This is acceptable to the Board.

*continued...*

15. It was reported that Michael Greenberg suggested posting a notice in the newsletter periodically asking members to remember the Guild in their estate planning — consider making a donation. Paula will ask him to write the article.
16. Anna Foss reminded the Board that no one has sent her anything for the Guild Archives.

*Rita Reid moved to adjourn the meeting; Kitty Squire seconded the motion. Motion approved by vote of the Board. President Paula Kenney adjourned the meeting at 12:05 p.m.*

Submitted by **Jennifer Bigelow**, Member at large.

---

## **Addendum to Board meeting minutes**

### **Membership meeting May 8, 2010 – items presented for vote of membership**

1. Lisa Kehrle presented the 2011 Show budget. *Tina Barth moved to approve the budget as presented; Kitty Squire seconded the motion. Motion passed by majority vote by show of hands of the assembled membership.*
2. President Paula Kenney presented 3 Board positions for vote of the membership: 2<sup>nd</sup> Vice President – Beth Pile, Secretary – Denise Walsh and Welcoming Committee – Gail Lefton. *Marilyn Korn moved to approve these members for the positions specified; Shirley Clarke seconded the motion. Motion passed by majority vote by show of hands of the assembled membership.*
3. Jennifer Bigelow presented the proposed changes to the Bylaws which were presented in writing to the membership in the June newsletter. *Lisa Kehrle moved to pass the Bylaws changes as presented; Janet Randolph seconded the motion. Motion passed by majority vote by show of hands of the assembled membership.*