



## Empire Quilters Board Meeting Minutes April 12, 2008

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**Attendees:** Jennifer Bigelow, Nancy Castel, Betty Chen, Lauren Dieterich, Lee Ebs, Anna Faustino, Anna Foss, Larry Gifford, Joan Hellmann, Linda Lee Kelly, Paula Kenney, Marilyn Korn, Gail Lefton, Beth Pile, Rita Reid, Cindy Russell, Kitty Squire.

**Member Attendees:** Dorothy Arkell, Michael Greenberg, Mary Pitto.

President Jennifer Bigelow called the meeting to order at 11:05 AM.

**Minutes:** Secretary Gail Lefton thanked Cindy Russell for taking the minutes for the March meeting, and moved that *the minutes of the March, 2008 meeting be accepted as written. The motion was seconded by Larry Gifford and approved by the Board.*

**Treasurer's Report:** Treasurer Kitty Squire explained that the complete Treasurer's Report can be found on Empire's website. An abbreviated report is being published in the Newsletter in order to save space. Cindy Russell stated that she will email the report to the members of the Board. *Anna Foss made a motion to accept the Treasurer's Report as written; the motion was seconded by Cindy Russell and passed by the Board.*

**2008-2009 Calendar:** President Bigelow distributed the meeting dates for the 2008-2009 calendar. (Copy attached). There are three (3) months in which meetings will not be held on the second Saturday of the month. They are as follows:

**November** — Meeting will be on **Sunday, November 9th. Workshop will be on Saturday, November 8th**

**March** — Meeting will be on **Saturday, March 7th (1st Saturday of the month)**

**April** — Meeting will be on **Saturday, April 4th (1st Saturday of the month)**

**Community Outreach:** The Dyckman Farmhouse Museum will have the formal introduction of the reproduction quilt made by Empire Quilters On Sunday, May 4th. Empire members are invited to attend.

**Retreat:** The Quilter's Alley, a Connecticut Quilt Shop is sponsoring a retreat at a Bread and Breakfast in their area.

**Membership:** Kitty Squire announced that the Membership Form will be a half page in the May Newsletter. The form was cut down from its usual full page in order to save space in the Newsletter. The form asks for members' cell phone numbers. These numbers will not be published in the Membership List, but will be mailed to Board members.

**Newsletter:** We are trying to save money by having Staples produce the Newsletter. There was a discussion regarding raising the advertising rates in the Newsletter. Kitty suggested that the committee reviewing the Newsletter meet one more time after the Staples bill is received. Lauren Dieterich, chair of the committee, mentioned that the Newsletter would be folded as it is now, but it would be stapled instead of using a label to hold it closed. Michael Greenberg questioned the plausibility of stapling since it was his belief that the post office would not accept this type of mail. Kitty said she would look into it. It was decided that the Guild would stock up on "Forever" stamps to be used in next year's mailings. In addition, Kitty said she would once again address the General Meeting regarding having members receive their Newsletter via email.

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**2009 Show:** Kitty Squire reviewed the Show budget with the Board. A copy of the Budget is attached. During our discussion of the budget, the budget for ribbons was changed from \$100.00 to \$500.00. The projected expenses for the Show are \$52,076.00. The projected income is \$60,500.00.

Kitty reviewed projected income. The proposed door sales will be \$10.00 per day and \$18.00 for two days. Seniors and students will be charged \$8.00 per day and \$15.00 for two days. Bus trip charges have yet to be decided. Everyone will be required to pay and there will be no rebates. Larry added that the price of vendor space would be determined by the location of the space.

The budget will be submitted to the Show Committee at its next meeting; if approved it must be approved by the Board and then at the General Meeting.

Lee Ebs mentioned that the Volunteer Committee concentrated on those members that showed quilts at the last Show. She thought all members should be required to volunteer. Gail Lefton stated that although it was the responsibility of each member to volunteer, it was especially incumbent on those who showed their quilts or sold their wares at the Boutique to do so. The Board agreed that volunteerism must go up.

Larry Gifford, Paula Kenney and Kitty Squire, as Co-chairs of the Show Committee are recommending that a charity donation of up to \$2000.00 of the raffle sales be made to the Alzheimer's Association. Member Joan Hellmann stated her belief that the Guild did not have the money to do this. On the one hand, she said, all our expenses are going up, and on the other, we are giving money away. This discussion was tabled to the Show Committee.

**Charity:** Cindy Russell thanked Denise Walsh and the Service Committee for the great job that they did on Charity Day.

**Programs:** Lee Ebs has been debating whether to do a program on storage for the quilter or a day of focus groups. She has decided that the advocates for these programs (Kitty Squire and Anna Foss) will do the programs. The Storage program will be in January and led by Anna, and the focus group program will be in November, 2009, led by Kitty.

**Raffle:** Chair Nancy Castel announced that she will need another person to help with the raffle next year. In June of this year there will be no raffle.

**Ways and Means:** Anna Foss expressed an interest in learning to write grant requests. She spoke of a group that received funding from four foundations. She will speak to Larry of the Ways and Means Committee regarding pursuing such funding.

*Cindy Russell made a motion to adjourn the meeting, The motion was seconded and passed.* The meeting was adjourned at 12:30PM

Submitted by: Gail Lefton, Secretary

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## 2008 - 2009 Meeting Dates

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Saturday, September 13, 2008

Saturday, October 11, 2008

Sunday, November 9, 2008 — **Sunday**

Saturday, December 13, 2008

Saturday, January 10, 2009

Saturday, February 14, 2009

Saturday, March 7, 2009 — **first Saturday**

Saturday, April 4, 2009 — **first Saturday**

Saturday, May 9, 2009

Saturday, June 13, 2009