



## Empire Quilters Board Meeting Minutes – September 8, 2007

**Attendees:** Aleeda Crawley, Sylvia Hughes, Cindy Russell, Lee Ebs, Paula Kenney, Jennifer Bigelow, Kitty Squire, Gail Lefton, Mary Butler, Nancy Castel, Larry Gifford, Denise Walsh, Rita Reid, Alicia Cruz, Carole Hoffman, Claire Leffel, Beth Pile, Betty Chen, Veronique Milliez

Paula Kenney called the meeting to order at 10:30 AM.

**Minutes:** Kitty Squire made a motion to *accept the minutes of the June 9, 2007 as written*. The motion was seconded and passed.

**Treasurer's Report:** Larry Gifford made a motion to *accept the Treasurer's Report as it appeared in the September, 2007 Newsletter*. The motion was seconded and passed.

Jennifer took over the chairmanship of the meeting at this point.

Jennifer welcomed new members and passed out the agenda for the Board Meeting. She distributed the list of the Executive Board Liaison to each of the committees. If a committee member has a problem or question, they can direct it to their Executive Board liaison for solving.

**By-Laws:** The By-Laws will be presented in the November Newsletter and voted on at the November meeting. They will also be published on the web. Any comments will be directed to Kitty Squire. It was decided that due to the cost of mailing the Newsletter with the entire By-Laws enclosed, only a summarization of major changes would appear.

**2009 Show:** Co-Chair Paula Kenney reported that volunteer forms were on the chairs in the General Meeting Room. They are to be completed during the meeting. Lists would be compiled from these forms and distributed to show committee chairs, after which the forms would be given to Denise Walsh. We are planning to sign contracts for primary space (main hall and amphitheatre) in January of 2008. We anticipate a ten (10%) percent to twenty (20%) percent increase in costs over those of the last show.

**Raffle Quilts:** Paula thanked Lee Ebs for the great job that she did in assembling the Apple Quilt. Due to the increased costs in producing the Show and the need for money in advance of the Show, it was decided to raffle off the Apple Quilt this year. Tickets will be available at the October and November meetings and mailed to the balance of the membership after the November meeting. The drawing will be at the March meeting.

Betty Chen and Kitty Squire as well as some as yet unnamed members will be in charge of designing another quilt to be raffled at the 2009 Show.

**Ways and Means:** Chairman Larry Gifford reported that he wanted to have a vendor's minimart at the December meeting, but found it too difficult to get vendors for that time.

He is looking for ideas for the fund raiser. Kitty suggested that members make stuffed animals for charity at the meeting. Beth Pile suggested a stocking and something to put in it. Beth, Kitty and Denise will coordinate this part of the meeting. Lee reminded Larry that he would be in charge of the whole program for December.

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**Calendar:** Jennifer went over the calendar for this season's meetings. Meetings will be held on the second Saturday of each month, September through June, on the Eighth Floor (usual meeting place) with the exception of the following:

- November 2007 Meeting will be on the 2nd Saturday in the Great Hall
- June, 2008 Meeting will be held on the first Saturday of the month

Jennifer will put these changes in the Newsletter.

**Programs:** Lee Ebs, Program Chair, has completely filled the programs for the 2007-2008 season. Jennifer Chiaverini, author of the Elm Creek Quilt Novels, is available for a program the first Saturday of April, 2009. Lee made the following motion, which was seconded and passed by the Board: that the April, 2009 meeting be moved to the first Saturday of April.

**Trips:** Chair Aleeda Crawley reported that there was a great response to the trip this summer, and that we made a profit of \$621.00. She is planning a Fall trip either to Lancaster for shopping or a Fall foliage trip. She will be asking the membership which they would prefer. Either trips under consideration are Chicago, a Lancaster Spring trip, the Vermont Quilt Show, the Lowell Show with Keepsake Quilting. She is looking for daytrips for \$50.00 or less or overnight trips for \$200.00 or less.

**Miscellaneous:**

American Folk Art Museum will have Quilt Day on October 6th. Jennifer asked for volunteers to sign up for part of the day.

We have had a request for help in constructing panels for the Alzheimer's' Quilt of Remembrance. Many of these panels are poorly constructed with no backs. It would be an ongoing project which we did not feel would be appropriate for the Guild to undertake. We will put a note in the Newsletter if individual members would like to help with this project.

We have received information from the Chapin Park Bed and Breakfast regarding retreats for small groups. The information was given to Aleeda.

It was mentioned that the Brooklyn Guild goes on retreats twice a year and perhaps we can look into partnering with them.

Cindy Russell asked heads of committees who wanted their email addresses on the website to let her know.

Kitty Squire distributed the proposed budget for this year.

The meeting adjourned at 11:39 AM.

Submitted By: Gail Lefton, Secretary

**See next page for 2007–2008 Budget**

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## Empire Guild Budget 2007-2008

### Income

Interest	\$231.00
Library	\$400.00
Membership	\$10,000.00
Monthly Raffles	\$1,500.00
Newsletter Ads	\$3,500.00
Share Table	\$1,000.00
Trips	\$9,000.00
Vendor Sales	\$1,000.00
Ways & Means	\$1,500.00
Workshops	\$5,000.00
	\$33,131.00

### Expenses

Custodial	\$2,200.00
Insurance	\$1,300.00
Library	\$500.00
Newsletter Mailing	\$1,740.00
Newsletter Printing	\$3,600.00
Postage	\$200.00
Printing & Reproduction	\$400.00
Rent	\$7,280.00
Speakers	\$3,000.00
Speaker Expense	\$2,000.00
Storage Facility	\$972.00
Trips	\$9,000.00
Ways and Means	\$500.00
Web Site	\$350.00
Welcoming Committee	\$150.00
Workshop Expenses	\$2,000.00
Workshop Teachers	\$3,000.00
	\$38,192.00