



## Empire Quilters Board Meeting Minutes – November 11, 2006

**Attendees:** Jennifer Bigelow, Mary Butler, Pat Decker, Anita Duncan, Anna Faustino, Larry Gifford, Michael Greenberg, Sylvia Hughes, Barbara Hull, Paula Kenney, Marilyn Korn, Gail Lefton, Debra Levin, Veronique Milliez, Beth Pile, Cindy Russell, Kitty, Squire, Cynthia Spurles, Denise Walsh.

President Jennifer Bigelow called the meeting to order at 11:02 AM.

**Minutes:** The following motion was made by Marilyn Korn, seconded by Kitty Squire and passed by the Board: that the minutes of the October, 2006 meeting be accepted as written.

**Treasurer's Report:** The following motion was made by Gail Lefton, seconded by Paula Kenney and passed by the Board: that the Treasurer's Report for the period September 14, 2006 through October 18, 2006 be accepted as it appears in the November, 2006 Newsletter.

Treasurer Kitty Squire and Vice President Michael Greenberg reported that the Guild had filed an IRS Form 990 (Tax Return) which was for the 2005-2006 season. In addition, Michael stated that we would be filing forms with the New York State Tax Board and New York State Charity Board next week.

**December Meeting:** A discussion took place regarding the program for the December meeting. The meeting will involve three (3) parts as follows:

- ◆ **Fabric Sale** – Fabric contributions which have been received from various sources will be offered for sale to members. Cindy Russell volunteered to pick up the fabric at Michael's and bring it to FIT, where Paula and a group of volunteers will be ready to price and sell the fabric. There was a discussion regarding the start time of the sale. The start time is still to be decided; it will appear in the December Newsletter.
- ◆ **Refreshments** – Members will be asked to bring homemade items to share with the Guild. The following motion was made by Marilyn and seconded, and passed by the Board: that soda will be provided by and paid for by the Guild. Jennifer volunteered to buy two (2) cases of assorted sodas and bring it to the December meeting.
- ◆ **Show Ribbons** – As part of the December meeting members who volunteer to do so will be given kits and will make the ribbons to be awarded to the winning quilts at the 2007 Show.

There will be no Raffle, Block of the Month, or Scrap Table at the December meeting. Members will be asked to bring Holiday related items for Show and Tell.

**Miscellaneous:** Ways and Means Chair Paula Kenney stated that Raffle money was slowly coming in. We have collected about \$1000.00 so far. Sylvia Hughes spoke to the need for three people to act as the Nominating Committee for the next group of Board Members. She will speak regarding this at the General Meeting. Marilyn wanted the Board to think of ways to keep members at the March meeting for Charity Day while their quilts are being judged.

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**2007 Quilt Show:** Chair Larry Gifford presented the budget for the Show. He stated that we presently have negotiated to use FIT's Main Hall and Auditorium. This would give us enough room to display ninety (90) quilts, not including the challenge quilts. Our last show had 158 quilts with approximately the same numbers of members participating.

To accommodate the number of quilts expected, FIT will allow us to use their two gyms at the rate of \$500.00 per day each. Additional seminar rooms will also be available. Additional frames and drape will be needed. Larry felt that the frames could either be rented from other local guilds or rented commercially. Fire retardant drape would have to be purchased for all the frames. There would be additional charges for staff (electrician, security, etc.) for the new space also. Costs would be at least partially offset by the additional number of vendors that the added space would allow.

The following motion was made by Marilyn Korn, seconded and passed by the Board: that the space for the show be expanded and that we try to negotiate for one (1) gym with the option to use the second gym if needed after quilt applications are received in January.

Jennifer announced that the Brooklyn Guild had decided not to have a show in 2007. However, they have accepted our offer to sell raffle tickets for their raffle quilt at our Show in March.

Anna Foss, an original Empire member, has accepted the position of bus trip and admissions coordinator for the Show.

Larry told us that there would be no food service during the course of the Show. There may be some sort of refreshments for set up day. It was decided that the show program will state that no food will be allowed into the facility.

Beth asked if we would have to charge sales tax at the Members Boutique during the Quilt Show. It was decided that we would file a New York State Trade or Exposition Form for a one-time event. A discussion took place regarding how we would collect the tax—whether to add it to or include it in the price. No decision was made; the question was deferred to the Show Committee or Michael Greenberg and Kitty Squire to decide and report back to the Board.

Beth Pile moved that we adjourn the meeting. The motion was seconded and passed.

Jennifer adjourned the meeting at 12:20 PM.

Submitted by Gail Lefton, Secretary