



QUILT ENTRY RULES & SUBMISSION PROCESS

URBAN INSPIRATIONS 2011 • MARCH 26–27, 2011

FASHION INSTITUTE OF TECHNOLOGY (F.I.T.) • 28TH STREET & 7TH AVENUE • NEW YORK CITY

If you have any questions please contact: **Barbara Feinstein** (barbara.feinstein@gmail.com / 203-356-0574)
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General Information:

- Empire Quilters members in good standing as of **OCTOBER 15, 2010** are eligible to submit two quilts plus the President's Challenge Quilt for presentation in the show.
- As the presentation space is limited, only one of the two quilts submitted (excluding the President's Challenge) might be displayed. The member should use **Section A** on the **Quilt Entry Form** for the quilt they prefer if only one can be displayed, and **Section B** of the **Quilt Entry Form** for the second quilt.
- Quilters may choose whether or not to have the quilt(s) judged for the show.
- ENTRIES ARE LIMITED TO SINGLE QUILTS (i.e., one item) with the body of the quilt made of fabric; no clothing, pillows, or framed/mounted pieces will be accepted.
- Each member who submits a quilt must volunteer a minimum of 4 hours in support of the show. **TINA BARTH** will be scheduling volunteers for all tasks needed. Volunteer duties and times must be scheduled by January 8, 2011 or the member's quilt(s) will not be hung in the show. Members who do not fulfill their scheduled volunteer duties will be disqualified from submitting a quilt in the subsequent guild quilt show.
- Any quilt submitted can have been made at any time.
- Quilts that have appeared in previous Empire Quilters quilt shows may not be submitted to this show.
- Any quilt, but a miniature, submitted must not exceed 93 inches (width) by 96 inches (length) and cannot be smaller than 12 inches (width) by 12 inches (length).
- Miniature quilts cannot be smaller than 8" x 8" and larger than 24" by 24". They **MUST** be a scaled down version of a full sized quilt.
- Each quilt must have a minimum 4 inch wide hanging sleeve attached on the back, and must have a label with quilt title, quilter's name, phone number and/or address and/or email address. **QUILTS WITHOUT A LABEL WILL NOT BE JUDGED. QUILTS WITHOUT A LABEL AND A SLEEVE WILL NOT BE HUNG IN THE SHOW.**
- Quilts must be hand or machine quilted. Tied quilts, Comforters, and pre-quilted fabrics will not be considered.
- **QUILTS MAY BE EMBELLISHED with 3 DIMENSIONAL ADDITIONS, SUCH AS BUTTONS, BEADS, FABRIC ORIGAMI, LACE, HOT FIX CRYSTALS, FIBERS, ETC. SHARP (POTENTIALLY DAMAGING) OBJECTS ARE NOT ALLOWED. EMPIRE QUILTERS IS NOT RESPONSIBLE FOR EMBELLISHMENTS ON YOUR QUILT. PLEASE MAKE SURE THEY ARE WELL SECURED.**
- **ALL QUILTS MUST BE CLEAN, UNDAMAGED AND ODOR FREE IN ORDER TO BE JUDGED AND/OR SHOWN. EMPIRE QUILTERS RESERVES THE RIGHT TO OMIT AN ENTRY FROM JUDGING OR DISPLAY IF THE QUALITY OR CONDITION DOES NOT MEET STANDARDS UPON HANDS-ON INSPECTION.**
- **Each QUILT MUST ARRIVE FOR HANGING IN its own PILLOWCASE CLOTH BAG. THE BAG MUST BE LABELLED WITH YOUR NAME, PHONE NUMBER AND/OR EMAIL ADDRESS and THE NAME OF THE QUILT (A picture of the quilt on the pillowcase would be helpful but not required).** NO EXTERNAL HARDWARE or wrappings other than the cloth bag WILL BE ACCEPTED AND THERE WILL BE NO SPECIAL HANDLING OF QUILTS. NO EXTERNAL HARDWARE WILL BE ACCEPTED. NO RIGID FRAMES, MOUNTING DEVICES OR SPECIAL LIGHTING WILL BE ALLOWED.

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- By entering the show, photographic permission is granted to Empire Quilters and its designated photographer(s) for publications, advertisements, or promotional material, in printed and/or electronic format. Additionally visitors are granted permission to photograph works for their personal use only.
- On-site security will be provided in the exhibit area from **Friday, March 25** through **Sunday, March 27, 2011**, as well as on quilt judging weekend, **Saturday March 5** and **Sunday March 6, 2011**; however **insurance will be the responsibility of the quilt owner; be sure to check your Homeowner's Insurance Policy. THE EMPIRE QUILTERS GUILD AND/OR F.I.T. WILL NOT BE HELD RESPONSIBLE FOR THE LOSS OR DAMAGE OF ANY QUILT.**
- **ANY RIBBON WITHIN A CATEGORY MAY NOT BE AWARDED. IT IS THE JUDGES' DECISION WHETHER OR NOT TO AWARD ALL RIBBONS WITHIN A CATEGORY.**

Member Quilt Entry Form Instructions:

- **Section A** and **Section C** must be filled out completely for every entry. Complete **Section B ONLY** if you are submitting a second quilt.
- **Entry Form Item #1:** Each quilt must be constructed and quilted by the Empire Quilters member named in **Item #1** on the entry form, except in the "Group" category, in which case all persons who participated in the construction and quilting, whether by hand or machine, should be listed in the **Group Category area of the form. Guild Members should be identified by putting an "EG" after their name. Person(s) or Business that quilted the quilt should be identified by putting a "Q" after their name. For Group Quilts the name of the member submitting the quilt is entered here.**
- **Entry Form Item #2:** Please enter the best telephone number for us to reach you if we have a question about your quilt entry.
- **Entry Form Item #3:** Please give your quilt a title. This title will appear in the printed show program and on the quilt's label in the show.
- **Entry Form Item #4:** Quilt Category.
 - ▶ Indicate the size category for your quilt. Note that there is only one general size category for all quilts except miniatures.
 - ▶ Quilts that belong in the "Other Techniques" category include: Crazy Patchwork, Cathedral Windows, whole-cloth, nontraditional fused appliqué, yo-yo, fabric manipulations, etc.
- **Quilting Method:**
 - ▶ A quilt is considered "Hand" quilted if it is more than 50% quilted by hand.
 - ▶ A quilt is (self) "Machine" quilted if it is more than 50% quilted by the quilt maker listed in Item #1 of the entry form.
 - ▶ Quilts that contain nearly equal amounts of both hand and (self) machine quilting can be entered as *either* a "Hand" quilted *or* "Machine" quilted method.
 - ▶ If the quilt is "professionally" quilted (for payment and/or barter), it belongs in the Group Category. Write the professional quilter's name on the Entry form. *Note that professionally quilted quilts are not eligible for Best of Show and Best Machine Quilting awards.*
- **Entry Form Item #9:** Description. Please discuss in 30 words or less your creative process, inspiration, etc. for quilt show label.
- Quilts will not be judged if the member has not scheduled his/her volunteer hours. Refer to the **Volunteer Opportunities** document (available on the guild website and at guild meetings) for sample job choices.
- **President's Challenge Entry Form:** If you are entering a quilt in the President's Challenge, complete all fields on the President's Challenge *application form*.

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Submission Procedure and Schedules

- **Enclose one color photograph of the whole quilt (no people, pets or close-ups) for each quilt entry. The photograph can be on non-photographic paper. Drawings, mock-ups, etc. will not be accepted. Your entry will be rejected if there is no photograph. Please put your name and name of the quilt on the back of the photograph. Please indicate the top of your quilt by placing an 'X' in the top front center of the photo. Photographs will not be returned.**
- The non-refundable entry fee for either one or two quilts is \$20. There is no entry fee for the President's Challenge quilt.
- Completed forms, photographs, and the \$20 entry fee are to be handed in at the **January 8, 2011** Empire Quilters guild meeting, or mailed to: Empire Quilters, Old Chelsea Station, and P.O. Box 1293, New York, NY 10113. Mailed entry forms must have a postmark date no later than **January 12, 2011**. The entry tables will be open from 10 a.m. to 4 p.m. on January 8, 2011, BUT no entries will be accepted during the meeting (1:00 p.m. – end of meeting p.m.)
- Quilts will be judged during the **Saturday, March 5, 2011** monthly Empire Quilters guild meeting in our normal meeting location: Fashion Institute of Technology (F.I.T.), David Dubinsky Student Center (Building "A"), 8th Floor, 27th Street near 8th Avenue, New York City.
- Quilts to be judged must be brought on site between **7:30 a.m. and 9:30 a.m.** on Saturday, **March 5, 2011**. Quilters will receive receipts for their quilts. A quilt will not be accepted for judging if you are not on line for submission by 9:30 a.m.
- Judged quilts must be picked up on **Sunday, March 6, 2011** between **1:00 and 3:00 p.m.** You will need your receipt in order to pick up your quilt. If you cannot pick up your quilt, please indicate on the receipt who will be picking up your quilt. That person must come with ID so we can verify he/she is the person you named as the responsible party for picking up your quilt.
- Empire Quilters guild *will not be responsible for any loss or damage if judged quilts are not retrieved on Sunday, March 6, 2011.*
- A quilt will NOT be judged if the category for the quilt has changed. (e.g.: The quilt was registered in January as hand quilted and when it is brought in for judging, it has been machine quilted.) The quilt CAN be hung in the show as a non-judged piece.
- For quilt show display: Quilts must be delivered to the show venue on **Friday March 25, 2011** between **8:00 and 10:00 a.m.** The entrance to the show venue is on 28th Street just west of Seventh Avenue. The building is marked Conference Center.
- After the show: Quilts must be picked up **Sunday, March 27, 2011** between **6:00 and 7:00 p.m.** Quilters must bring their receipts in order pick up their quilts. If you cannot pick up your quilt, please indicate on the receipt who will be picking up your quilt. That person must come with ID so we can verify he/she is the person you named as the responsible party for picking up your quilt. Empire Quilters will not be responsible for any loss or damage if quilts are not retrieved on Sunday, March 27, 2011.
- **IF YOUR QUILT IS NOT ACCEPTED OR NOT DELIVERED FOR HANGING THERE WILL BE NO REFUNDS OF ENTRY FEES.**
- ***Each entrant is responsible to insure their entry. Every effort will be made to assure your entry's safety but the Chairpersons, Empire Quilters or FIT will not be held liable for loss or damage to your entry.***

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