



QUILT ENTRY RULES & SUBMISSION PROCESS

URBAN INSPIRATIONS 2009 • MARCH 21–22, 2009

FASHION INSTITUTE OF TECHNOLOGY (F.I.T.) • 28TH STREET & 7TH AVENUE • NEW YORK CITY

General Information:

1. EMPIRE QUILTERS members in good standing as of **January 10, 2009** are qualified to submit quilts for presentation in the show.
2. Each qualified member may submit a President's Challenge quilt entry.
3. Each qualified member may submit up to 2 other quilts for the show. As the presentation space is limited, only one of the quilts submitted might be displayed. The member should use **Section A** on the **Entry Form** for the quilt they prefer if only one can be displayed, and **Section B** of the **Entry Form** for the second quilt.
4. Each member who submits a quilt must volunteer a minimum of 4 hours in support of the show. Barbara Feinstein and Emily Klainberg will be scheduling volunteers for all tasks needed. Volunteer duties and times must be scheduled by **March 7, 2009**, or the member's quilt(s) will not be hung in the show. Members who do not fulfill their scheduled volunteer duties will be disqualified from submitting a quilt in the subsequent guild quilt show.
5. Any quilt submitted can have been made at any time.
6. Quilts that have appeared in previous EMPIRE QUILTERS quilt shows may not be submitted to this show.
7. Incomplete, torn or soiled items will not qualify for entry.
8. Any quilt submitted must not exceed 93 inches (width) by 100 inches (length). This is roughly Queen-size.
9. Each quilt must have a 4 inch wide hanging sleeve attached on the back, and must have a label with quilt title, quilter's name and other pertinent information.
10. Quilters may choose whether or not to have the quilt judged for the show.
11. Quilts must be hand or machine quilted. Tied quilts or comforters, and pre-quilted fabrics will not be considered.
12. By entering the show, photographic permission is granted to EMPIRE QUILTERS and its designated photographer(s) for publications, advertisements, or promotional material, in printed and/or electronic format. Additionally visitors are granted permission to photograph works for their personal use only.
13. On-site security will be provided in the exhibit area from **Friday, March 20** through **Sunday, March 22, 2009** as well as on quilt judging weekend, **Saturday March 7** and **Sunday March 8, 2009**, however *insurance will be the responsibility of the quilt owner; be sure to check your Homeowner's Insurance Policy.*

Member Quilt Entry Form Instructions:

14. **Section A** and **Section C** must be filled out completely for every entry. Complete **Section B** if you are submitting a second quilt.
15. **Entry Form Item #1:** Each quilt must be constructed by the EMPIRE QUILTERS member named in **Item #1** on the entry form, except in the "Group" category, in which case all guild members who participated in the construction and quilting, whether by hand or machine, should be listed in **Entry Form Item #8**.
16. **Entry Form Item #2:** Please enter the best telephone number for us to reach you if we have a question about your quilt entry.
17. **Entry Form Item #3:** Please give your quilt a title. This title will appear in the printed show program and on the quilt's label in the show.
18. **Entry Form Item #4:** Quilt Category.
 - A quilt belongs in the "Pieced" category if it is at least 75% pieced.
 - A quilt belongs in the "Appliqué" category if it is at least 75% is appliquéd.
 - Quilts that contain nearly equal amounts of both piecing and appliquéd belong in the "Mixed" Category.
 - If you are submitting a Group Quilt or a quilt constructed using Other Techniques (see Entry Form Instructions #19 below), do not check anything in **Entry Form Item #4**.

continued ...

19. **Entry Form Item #5:** Indicate the size category for your quilt. Note that there is only one general size category for Group Quilts and Other Techniques quilts.
 - Group quilts are constructed and/or quilted by more than one member.
 - Quilts that belong in the “Other Techniques” category include: Crazy Patchwork, Cathedral Windows, whole-cloth, nontraditional fused appliqué, yo-yo, fabric manipulations, etc.
20. **Entry Form Item #6:** Quilting Method:
 - A quilt is considered “Hand” quilted if it is at least 75% quilted by hand.
 - A quilt is (self) “Machine” quilted if it is at least 75% quilted by the quilt maker listed in **Item #1** of the entry form.
 - Quilts that contain nearly equal amounts of both hand and (self) machine quilting can be entered as *either* a “Hand” quilted or “Machine” quilted method.
 - If the quilt is “professionally” quilted, please check that box in **Item #6**, and write the professional quilter’s name in **Item #9** on the Entry form. *Note that professionally quilted quilts are not eligible for Best of Show and Best Machine Quilting awards.*
21. **Entry Form Items #7–9:** Please answer each question.
22. **Entry Form Item #10:** Description. Please discuss in 30 words or less your creative process, inspiration, etc. *This description will appear in the printed show program.*
23. **Entry form Section C:** Please indicate your preference for volunteer time slots. Volunteer duties must be scheduled by **March 7, 2009**. Quilts will not be judged until the member has scheduled their volunteer hours. Refer to the **Volunteer Opportunities** document (available on the guild website and at guild meetings) for sample job choices.
24. **President’s Challenge Entry Form:** If you are entering a quilt in the President’s Challenge, complete all fields on the *separate application form*.

Submission Procedure and Schedules

25. A good color photograph of the presentation side of the quilt, marked on the back with the quilter’s name, quilt title, contact phone number, as well as the quilt’s width by length in inches, must accompany each entry form. Please indicate which side of the quilt hangs at the top. *Photographs will not be returned.* If you do not have a good photo, please bring your quilt with your submission form and we will take one.
26. The non-refundable entry fee for either one or two quilts is \$20. There is no entry fee for the President’s Challenge quilt.
27. Completed forms, photographs, and the \$20 entry fee are to be handed in at the **January 10, 2009** EMPIRE QUILTERS guild meeting, or mailed to: EMPIRE QUILTERS, Old Chelsea Station, P.O. Box 1293, New York, NY 10113. Mailed entry forms must have a postmark date no later than **January 12, 2009**.
28. Quilts will be judged during the **Saturday, March 7, 2009** monthly EMPIRE QUILTERS guild meeting in our normal meeting location: Fashion Institute of Technology (F.I.T.), David Dubinsky Student Center (Building “A”), 8th Floor, 27th Street near 8th Avenue, New York City.
 - Quilts to be judged must be brought on site by **9:00 a.m.** on **Saturday, March 7, 2009**. Quilters will receive receipts for their quilts.
 - Judged quilts should be picked up on **Sunday, March 8, 2009** between **1:00 and 3:00 p.m.** You will need your receipt in order to pick up your quilt.
 - EMPIRE QUILTERS *guild will not be responsible for any loss or damage if judged quilts are not retrieved on Sunday, March 8, 2009.*
29. For quilt show display: Quilts must be delivered to the show venue on **Friday March 20, 2009** between **8:00 and 10:00 a.m.** The entrance to the show venue is on 28th Street just west of Seventh Avenue. The building is marked CONFERENCE CENTER.
30. After the show: Quilts need to be picked up **Sunday, March 22, 2009** between **6:00 and 7:00 p.m.** Quilters must bring their receipts in order pick up their quilts. EMPIRE QUILTERS *guild will not be responsible for any loss or damage if quilts are not retrieved on Sunday, March 22, 2009.*