



## Empire Quilters Board Meeting Minutes January 8, 2011

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**Attended by:** Paula Kenney, Alice Brody, Beth Pile, Anna Krassy, Jennifer Bigelow, Mary Butler, Renée Fields, Anna Foss, Larry Gifford, Sandi Howell, Sylvia Hughes, JoAnne Gatch, Lisa Kehrlé, Mindy Wexler-Marks  
Meeting opened by the President, Paula Kenney at 11:05 a.m.

1. **December Board minutes:** Mary Butler noted a change that is required in the minutes about 2011 Program planning The last remark should indicate that 2011 planning is *now* complete. Substitute the word 'now' for 'not' in the sentence.
  - a. Larry G. moved to pass the amended minutes; Jennifer B. seconded the motion and the Board voted affirmatively to approve the minutes.
2. **December Treasurer's report:** Anna K. reported that the December auction and other fund raising brought in \$7,227. Show raffle income in December was \$610.
  - a. Jennifer B. asked if there has been any Guest Fee income since September since none shows on the reports. Kitty indicated there is, and Anna stated the next Treasurer's report will have the income reported (with reduction in Membership income, where it has been reported).
  - b. Jennifer B. moved to pass the Treasurer's report; Mary B. seconded the motion and the Board voted affirmatively to approve the Treasurer's report.
3. **2011 Show:** Paula K. reported that FIT is not yet able to tell us if additional space (seminar rooms) will be available for us to rent. Kitty S. reminded that the cost last show for each room was about \$500 per room.
  - a. The Board discussed potential uses of the room — Kitty S. pointed out space is needed for showing quilts, Show administration space, and potentially for vendors (there are 6 on a waiting list). Jennifer B. recommended that at least one room be used for vendors to cover the cost of the rooms. The Board discussed if we want more vendors and agreed we do.
  - b. Paula reported that Susie from Sew Time will donate for the Show raffle the same model sewing machine as in 2009 — Pfaff Quilters Expression 2.0.
  - c. Larry G. informed that when calling for donations for the December auction, Susie from Sew Time offered two bolts of fabric. The Board members think we should accept this donation and use the fabric in the Show raffles.
  - d. Paula reported that the receipts for the raffle quilt are not as large at this point before the show as for the prior shows. Paula will remind members we're looking for them to sell tickets early and turn in receipts.
  - e. Paula will remind members that they can place individual advertisements in the Show program. Forms are available at the membership desk.

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- 4. Monthly Meeting Space:** Paula K. reported that she, Alice B., Sylvia H., Larry G. and possibly Beth P. will visit Church of the Holy Apostle in January to see if it will be a satisfactory alternative for the monthly Empire Quilters meetings. Several people reminded the needs to be considered – audio-visual support, space for Board meetings, focus groups, vendors, tables for work at meetings like the Charity meeting in March. Paula will schedule appointment in January and will report to the Board in February.
- 5. American Folk Art Museum (AFAM):** Paula reported that Lee Kogan at the AFAM asked if Empire Quilters would find 3-4 volunteers to demonstrate hand-quilting at the Lincoln Center location on Saturday, March 26, from 12:30-2:30. Paula pointed out it is the weekend of our show, but would ask. Mary B. has also spoken with Lee K. and informed the Board that there will be volunteers from several guilds. She also said Lee said we can display a poster and have handouts about our show.

  - a. AFAM is hosting Red and White quilts exhibition at Park Avenue Armory – the same weekend as the Empire Quilters show. It was reported that there will be shuttle buses between the Armory and the museum locations during the weekend. The Board discussed and rejected a suggestion of putting information about the exhibition in the Show program. Kitty S. pointed out there will be a handout available at the Information table at the show.
  - b. Renee Fields suggested we find out if we could get students to volunteer to hand out fliers about our show outside the exhibition at the Armory. Some schools give credits for volunteer activity. Paula K. expressed concern that this may not be permissible. Renee agreed to research the possibility and look for volunteers.
- 6. February meeting:** Mary B. reported that Jan Krentz will present a short trunk show, prior to the member-teaching-members segment. Jennifer B. has been working out the details with Jan Krentz. The fee will be \$150.
- 7. Board positions ending in June:** – Paula K. reported that the terms for the President, 1st Vice President and Treasurer end in June. She asked others who are chairing committees to indicate whether they want to step down or continue. Positions known to be open (or opening in June) include Programs, Trips, Raffles, Library, Archivist (Anna F. reported she doesn't think Archivist role is needed anymore).

  - a. Paula K. asked people who are resigning positions to provide job descriptions / notes, and to recommend replacements for their positions.
- 8. Membership fees:** Kitty S. asked if the Guild will raise dues in the next fiscal year. This needs to be determined soon, since we'll have membership forms available at the Show. Paula K. said the need to raise dues will depend on our expected space expenses. If we find a less expensive venue the FIT we may not need to raise dues. The Board will discuss this question after Paula K. reports on what is learned from the visit for Church of the Holy Apostle. Jennifer reminded that the Board will need to approve any proposed increase, and then present the proposal to the general membership for a vote – with a month's notice.

Jennifer B. moved to adjourn the meeting; JoAnn Gatch seconded the motion and the Board voted affirmatively to adjourn. The meeting ended at noon.

**Minutes submitted by:** Jennifer Bigelow for Denise Walsh-Horowitz