



## Empire Quilters Board Meeting Minutes September 11, 2010

Meeting called to order at 11:07 AM by Paula Kenney.

**Attendees:** Paula Kenney, Beth Pile, Kitty Squire, Anna Krassy, Gail Lefton, JoAnn Gatch, Sylvia Hughes, Larry Gifford, Lisa Kehrlé, Veronique Miliez, Mary Butler, Janet Randolph, Renee Fields, Denise Walsh-Horowitz.

Paula Kenney reported to the Board members of the passing of long time Guild member Denise Bradley and the kind remarks that her son made regarding his mother. Other Board members commented on Denise and her enthusiasm with regard to the Guild; she will be greatly missed.

**Minutes of June, 2010 Meeting – Correction:** Bus trips to Pennsylvania — currently there is no trip to Pennsylvania and not sure how many trips are scheduled. Question is Aleeda working with members to organize trips and who are these people. Will follow-up with Aleeda to see if anyone has stepped up to take over trips or work with her. *Minutes from June, 2010 Meeting approved, seconded and passed by the Board present.*

**BUDGET:** Treasurer's report from Anna Krassy: Less money in the beginning; \$10,000 in donations; \$4,000 membership; \$15,789 to \$55,864 totals the Ending Balance of \$71,455, which will go down secondary to the rent. *Larry Gifford moved to accept the Budget and it was accepted.*

**TREASURER'S REPORT:** Anna Krassy explained to the Board members: Treasurer's report is month by month and need to wait until the beginning of August to complete July numbers. Anna has averaged the statistics and can reconcile it and the amounts will be in the October newsletter, as it is too late for the September issue. Kitty Squire offered that any income will show up in October; Larry Gifford offered that cash will come and go for the show, i.e. Vendor deposits; FIT's money is not reflected yet and will be in the October newsletter. This process is not in the By-Laws. *Treasurer's Report accepted.*

**BUDGET:** Same as last year. Expect greater income in membership. Deferred membership includes \$55. Kitty Squire commented that it may smarter not to list it; should be listed as actual for last year. Anna Krassy will note the change and eliminate the line. Discussion included the following: \$8,588 last year total membership dues; \$13,000 - \$55 starting in May for this year. This line is to be eliminated. Budget plan is \$20,000 - \$8,588 may be incorrect;  $350 \text{ (membership)} \times \$55 = \$20,000$ . Question is \$8,588 - is low as we had an increase in membership. There was further discussion of the calculations and Kitty Squire thinks it is closer to \$12,000. Sylvia Hughes will figure out exactly what it is. Kitty Squire stated the big question everyone will have – planning to be \$8,000 short – where does that come from? \$10,000 donation not noted and we have it for the year. Move the \$10,500 to Donations and take out the Deferred Line. Larry Gifford made changes to the calculations on the Proposed Budget sheet. Kitty Squire stated that other than that it looks good – money numbers will be the same with the line out. Question raised how is this to be presented to the membership to vote on next month with corrections included – discuss in October and vote in November. Technically the By-Laws state we vote next month (October) and the change in voting is a big thing. Sylvia Hughes stated that membership can look at the budget on-line and do the voting on-line; a sheet can be made up and presented next month.

**2011 SHOW:** Paula Kenney stated the contract for the show is \$30,800; AV equipment, Security – they want a \$10,800 balance due on January 31, 2011 which does not include rooms downstairs (session rooms); \$500 each the last show per day, \$1,500 each room; Boutique Room paid each day. We will be paying a significant amount more which we don't know, it may/will be more. Room space only, not additional.

Additional costs: Larry Gifford stated in 2007 Show there was security on the main floor, basement and overnight coverage; 2009 Show there was 24 hour security for all floors for 3 days; extra security end of

the show; 2009 Show Security at the Main Entrance and someone who roams; Larry feels we don't need this as Security has to walk/roam for fire watch anyway. Discussion included the Main Entrance will stay, they roam for FIT, plus we pay. Larry thinks we need someone at the door; Kitty Squire feels we need Security to roam secondary to pick-pockets, etc. Question arose – if we pay and come under, can we expect a refund? No Janitor service the day of set-up, only after set-up; restrooms checks during the show.

Show Committee – packets being distributed today with raffle tickets and applications for the show with quilt details/requirements.

Show Journal – keep small format – color cover, black/white inside to reduce costs. There will be no written description written by the quilter with the quilt in the show journal. Center of the journal will be for advertising; will seek outside ads. Pat Decker sent out letters, and this will have to be handled. \$25.00 for ads. Also discussed color on the outside cover and back outside cover, but we sold color ads last show. J. Gatch said the inside cover of the journal is black/white. This will go back to the Show Committee for further discussion – they meet 9/20 co-chair meeting and 9/27 – Show Committee meeting.

**HOSPITALITY/WELCOMING:** Due to the large number of people, it has been determined that Gail Lefton will be our Hospitality Person. Anna Foss has also offered to walk people through. Gail will sit and talk to them and introduce them to members and help to get them started.

**DONATIONS:** Gail Lefton will call Miriam Weintraub's daughter and Jean Linden daughter regarding their donation of fabric, notions, etc. Plan to find out how much fabric there actually is and determine how go get it to Empire.

**DECEMBER MEETING:** John McCall, our 2007 auctioneer will be back. Larry Gifford stated to the Board that today he will demand donations from members for auction. Plan is for a table for sale items; can handle 30-40 lots of stuff together; put out a request to vendors for donations. Larry has forms made out for donations. Must estimate the cost for minimum bid plus name, e-mail address and brought to the December meeting at 12:30 PM. Beth Pile said that since she lives on Long Island, she will be willing to put out flyers, but they need to state what is going on that day, ie time, location. Larry will have an example of the flyer ready for the October meeting. It will also state no checks or credit cards, cash only, this is our December Fund Raiser. In the Show Budget it appears as a fund raiser as are the raffle tickets and the Subway Series Quilt.

Kitty Squire reminded everyone that the Subway Series Quilt is hanging at City Quilter as well as raffle tickets and postcards.

**DONATION CARDS:** Paula Kenney congratulated Renee Fields on the nice job she did on the Donation Cards. The guild will be reminded that for a \$10 donation, a card will be sent out to the person they request that a donation has been made to Empire Quilters in their name for birthdays, anniversaries, etc. The members just need to send Renee a check for \$10 for each card and the card will be sent out. Renee has sent out seven cards so far from an original stock of 100 cards. Will order more depending on how fast this takes off.

**LIBRARY:** Will we have one or not – people must volunteer to help on the Library.

**SHARE TABLE:** Membership must be aware of the bed bug infestation. May be a good idea for people to wear gloves – all questionable fabric should be thrown out. Members must be mindful of what they are donating.

**MISC.:**

Gail Lefton has requested help in bringing up materials to the meeting room before the meeting. Beth Pile asked if the Guild can purchase a dolly.

Paula Kenney told the Board that the American Folk Museum is having a quilt show for one year – 10/10 through 10/11.

**Meeting adjourned:** at 12:08 PM

**Minutes submitted by:** Denise Walsh-Horowitz