



Empire Quilters Board Meeting Minutes September 12, 2009

Attendees: Gail Lefton, Kitty Squire, Alice Brody, Sandi Howell, Veronique Milliez, Beth Pile, Sylvia Hughes, Larry Gifford, Aleeda Crawley, Rita Reid, Renee Fields, Denise Walsh Horowitz, Mary Butler, Anna Krassy, Lauren Dieterich, Paula Kenney, Anna Foss, Debra Levin

President Paula Kenney called the meeting to order at 11:03 AM.

Paula welcomed the board back for another quilting season.

Minutes: Alice Brody made a motion to accept the minutes of the June, 2009 meeting as written. Kitty Squire seconded the motion which was passed by the Board.

Treasurer's Report: Report of June 30, 2009 — Paula pointed out that this report showed that Bus Trips had expenses that were \$11,000.00 more than income. Chairperson Aleeda Crawley stated that she was stunned; she asked to meet with Kitty (last year's Treasurer) to review the numbers.

Paula stated that hereupon all bus trips will be reviewed by the Finance Committee. Information necessary for the committee's ok is attached.

Gail Lefton made a motion to accept the Treasurer's Report of June 30th as written. The motion was seconded by Larry Gifford and passed by the Board.

Report of August 14, 2009 — *Larry Gifford made a motion to accept the Treasurer's Report of August 14th as written. The motion was seconded by Jennifer Bigelow and passed by the Board.*

Budget: Gail Lefton asked for and Kitty Squire gave an explanation of the three categories regarding speaker and/or workshop expenses.

A discussion took place regarding increases in rent and maintenance fees. In addition our audio-visual fees have increased. The microphone that we use at our meetings comes with the room rent, but any additional equipment (screen, projector, additional speakers, etc.) involve a \$320.00 per day charge.

Kitty mentioned the need for speakers for the back of the General Meeting room. She thought it might pay for us to purchase our own, but she thought that FIT might object. Also, there was the question of who would be responsible for the equipment.

It was suggested that a committee be formed to address these matters. Larry Gifford volunteered to begin looking for the equipment we need. It was suggested that we start at Material for the Arts, since they get all sorts of things that might be of use to us.

Lauren Dieterich asked how much of our cash was in an interest bearing account. Kitty said that four years ago she had put half of our cash in an interest bearing account at HSBC. Lauren stated that we were earning less than one (1 %) percent annually; she thought that we could do better. Paula asked Lauren and Treasurer Anna Krassy to figure out where we could put our money to earn more interest.

Rita Reid moved to accept the budget as written. The motion was seconded and passed by the Board.

Website: At the present time Jennifer Bigelow has accepted part of the job of updating the website. Cindy Russell is working with some people who might be able to take on her responsibilities. The qualifications for the person we need to take over the website maintenance were discussed. It was the consensus that the person should have a lot of web experience with programming ability, since ours is not a template-based website. We decided to ask the guild if there was anyone with these qualifications. It was suggested that a "want" ad should be put in the Newsletter. We will ask Cindy for her suggestions regarding the wording of the ad. At present, any information to be put on the web should still go to Cindy with a copy to Jennifer.

Ways and Means: Chair Larry Gifford asked for help in coming up with new ways to raise money. The December meeting will be upon us soon and we do not have an idea for a fund raiser. Beth Pile suggested that it might be a good idea to just ask for donations in the form of a check. This would mean that no one would have to drag in items to be sold or auctioned, no one would have to rack his/her brain to come up with ideas and, all and all, it would be a much simpler approach. In addition moneys donated would be eligible for matching funds from employers.

2011 Show: Although the 2009 Show made money, there was a decrease in income from the 2007 Show. Co-chairs Jennifer and Kitty will be meeting with Show Committee Chairs to ascertain where we can cut expenses.

Miscellaneous: In an effort to shorten our General Meetings, Debra Levin has agreed to have the presentation of Quilter of the Month only four (4) times this quilt season. In addition, Sandi Howell, chairperson of Show and Tell will limit each presenter to two (2) articles and two (2) minutes.

Gail Lefton made a motion to adjourn the meeting. The motion was seconded and passed by the Board.

The meeting was adjourned at 12:10 PM.

Submitted by: Gail Lefton, Secretary

See next page for the Bus Trip requirements.



Guild Bus Trip Policy September 12, 2009

Effective immediately, all future bus trips must be approved by the Finance Committee before the trip proceeds.

The following information is to be included:

- Destination
- Cost of bus/plane/train to include tips/and any surcharges
- Cost of entry to venue
- Hotel cost if applicable. Price of room, tax and tips to be included
- Snacks and or cost of prizes, or give-a ways
- Total cost, and cost per person

The following documentation needs to be included:

- Name of person
- Mode of payment

If we do not get enough people to cover the cost of the trip, the trip will be cancelled.

NB: The finance committee consists of:

President
1st Vice President
Treasurer